

## **M I N U T E S**

REGULAR COMMISSION MEETING  
SOUTH PASADENA, FLORIDA

TUESDAY, JUNE 10, 2025  
COMMISSION CHAMBERS 7:00 P.M.

MAYOR PENNY CALLED THE MEETING TO ORDER AT 7:02 P.M. THE INVOCATION WAS GIVEN BY COMMISSIONER THOMPSON. ALL PARTICIPATED IN THE PLEDGE TO THE FLAG.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, MARK MCALEES, LYNDA THOMPSON, VICE MAYOR THOMAS REID, AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC SAFETY DIRECTOR DAVID MIXSON, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

### **REPORTS**

Commissioner Neidinger spoke regarding Finance Department activities including the budget process for FY2026, audit processes, ad valorem tax collections, and City financial reports.

Commissioner McAlees reported on Community Improvement Department activities including software upgrades, the five-year Community Rating System (CRS) visit, and permitting activity. He noted that a new office assistant has been hired.

Commissioner Thompson reported on Public Safety activities including hurricane season predictions and the importance of preparing for hurricane evacuation orders.

Vice Mayor Reid reported on Public Works Department activities including the Bay View Park pavilion project, lift station and manhole repairs, reclaimed water cross-connection inspections, landscaping, and repairs to City facilities.

Mayor Penny reported on Administration Department activities including the new City website, the Cereal for Summer campaign, the annual budget process, and the Bay View Park reopening. He noted the upcoming closure of City offices in observance of Juneteenth.

### **PEOPLE'S FORUM**

NONE

**AGENDA COMMENT**

NONE

**DISCUSSION ITEMS**

**PUBLIC HEARING**

1. ORDINANCE NO. 2025-01 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ORDINANCE NO. 2024-05, THE CITY'S 2024/2025 FISCAL BUDGET, BY REMOVING ESTIMATED PROCEEDS TOTALING \$1,288,150 FOR THE SALE OF FIRE STATION #20 LOCATED AT 911 OLEANDER WAY, AND BY INCREASING CERTAIN GENERAL FUND AND CAPITAL IMPROVEMENT FUND APPROPRIATIONS TOTALING \$265,205 FOR PUBLIC SAFETY AND HURRICANE RECOVERY EXPENDITURES APPROVED IN COMMISSION WORKSHOPS; PROVIDING FOR AN EFFECTIVE DATE - SECOND AND FINAL READING.

City Attorney Gray read Ordinance No. 2025-01 by title and approved it as to form and content.

Vice Mayor Reid opened the public hearing at 7:15 p.m. There being no public comment, Vice Mayor Reid closed the public hearing at 7:15 p.m.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER MCALEES, TO PASS AND ADOPT ORDINANCE NO. 2025-01 ON SECOND AND FINAL READING.

VOTE:	COMMISSIONER NEIDINGER	AYE
	COMMISSIONER MCALEES	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

**UNFINISHED BUSINESS**

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NONE

**CONSENT AGENDA**

2. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF MAY 2025 ON FILE IN CITY CLERK'S OFFICE

REGULAR COMMISSION MEETING  
TUESDAY, JUNE 10, 2025 - 7:02 P.M.

AGENDA MEETING, MAY 6, 2025; ADMINISTRATIVE WORKSHOP, MAY 6, 2025; REGULAR COMMISSION MEETING, MAY 13, 2025; AND ADMINISTRATIVE WORKSHOP, MAY 20, 2025.

MOTION WAS MADE BY COMMISSIONER THOMPSON, SECONDED BY COMMISSIONER NEIDINGER, TO PASS THE ENTIRE CONSENT AGENDA.

**UNANIMOUS APPROVAL BY ACCLAMATION**

**NEW BUSINESS**

3. MOTION - TO RATIFY SERVICES/CONSULTING AGREEMENT WITH INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC, LLC FOR THE PERFORMANCE OF SERVICES RELATED TO PLANNING.

MOTION WAS MADE BY COMMISSIONER THOMPSON, SECONDED BY VICE MAYOR REID, TO RATIFY SERVICES/CONSULTING AGREEMENT WITH INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC, LLC FOR THE PERFORMANCE OF SERVICES RELATED TO PLANNING.

VOTE:	COMMISSIONER MCALEES	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	COMMISSIONER NEIDINGER	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

4. MOTION - TO AUTHORIZE MAYOR PENNY TO SIGN FACILITY USE AGREEMENT BETWEEN THE CITY OF SOUTH PASADENA AND PASADENA COMMUNITY CHURCH FOR USE OF THEIR FACILITY AS A SECONDARY EMERGENCY OPERATIONS CENTER.

In response to Commissioner Neidinger, City Clerk Lewis reported that the construction planned at the church has been delayed so it is possible for the facility to be used as a secondary emergency operations center.

MOTION WAS MADE BY COMMISSIONER NEIDINGER, SECONDED BY COMMISSIONER MCALEES, TO AUTHORIZE MAYOR PENNY TO SIGN FACILITY USE AGREEMENT BETWEEN THE CITY OF SOUTH PASADENA AND PASADENA COMMUNITY CHURCH FOR USE OF THEIR FACILITY AS A SECONDARY EMERGENCY OPERATIONS CENTER.

VOTE:	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE

REGULAR COMMISSION MEETING  
TUESDAY, JUNE 10, 2025 - 7:02 P.M.

COMMISSIONER NEIDINGER	AYE
COMMISSIONER MCALEES	AYE
MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

There being no further discussion, the meeting was adjourned at 7:16 p.m.

*Thomas Reid*

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Thomas Reid, Vice Mayor

ATTEST:

*Carley Lewis*

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Carley Lewis, City Clerk  
06-10.25r

**DIGITALLY SIGNED COPY.  
TO VIEW ORIGINAL SIGNED MINUTES,  
PLEASE CONTACT THE CITY CLERK'S OFFICE.**